

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B196/23

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Provision of advocacy for victims and survivors who have a housing need – proposed award of contract - county wide

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member/Committee Chairman: Tony Kingsbury

Portfolio (Executive Functions only): Executive Member, Adult Care, Health & Wellbeing

Officer Contact: Helen Gledhill

Tel: 01438 843617

1. **Decision**

Award of contract for county wide advocacy support for victims/survivors with a housing need to Refuge.

2. **Reasons for the decision**

Further to a full procurement process, an evaluation panel agreed to award to Refuge, who were the highest scoring tenderer.

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3. **Alternative options considered and rejected**

Consideration was given to awarding the funding to an existing provider, but this was rejected because they do not have the relevant expertise.

4. **Consultation** (see *Summary of Requirements below*)

Was any Councillor consulted? No

If yes:

- (a) Comments of Executive Member/Committee Chairman (*delete as applicable*)
- (b) Comments of other consultees

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).

6. **I am proceeding with the proposed decision.**

Signed:

Title: Tracy Gurney Operations Director Adult Disability and Mental Health on Behalf of Jackie Albery, Director of Planning and Resources, Adult Care Services

Date: 31 May 2024

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups



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