

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B000/24

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Provision of an integrated Tier 2 and Tier 3 Adult Weight Management Service (HCC2314977)

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member/Committee Chairman: Cllr Morris Bright

Portfolio (Executive Functions only): Public Health and Community Safety

Officer Contact: Sarah Perman

Tel: 01992 556884

1. Decision

That the Director of Public Health

- 1.1 Has determined that Annex A of the Decision Record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A the public interest in maintaining the exemption outweighing the public interest in disclosing that information
- 1.2 Subject to 1.1. above, awards the contract for the provision of Adult Weight Management Service to the preferred supplier set out in Annex A and approves the signing of the contract.

2. Reasons for the decision

A procurement process has been carried out to award a contract for the provision of the Adult Weight Management Service, based on the most economically and quality based tender when evaluated against the following criteria:

Price **30%**

Quality **70%**

3. Alternative options considered and rejected

The current contract for the provision of Tier 2 Adult Weight Management Services is due to come to the end of its contract term of 31.8.2024. Contract go live was 07/05/22. The provision of an Adult Weight Management Service is not mandated but forms a significant element of Hertfordshire's approach to improving healthy lifestyles and reducing obesity.

The Herts and West Essex Integrated Care Board (ICB) have had a contract for the provision of Tier3 weight management services since July 2022. That contract is due to expire on 31/08/24.

This presented an opportunity for both the County Council and the ICB to jointly commission a single service covering both Tier 2 and Tier 3 interventions, delivering improved pathways and outcomes for residents.

The Council undertook a Pre- Procurement Market Engagement process in January 2023 which gave the Council indication of supplier appetite and confirmed the service specification should include both the Tier 2 and Tier 3 elements of weight management delivery.

The Council issued an Invitation to Tender following a Contract Notice being placed in the April 2023.

Four tenders were received in response to this Invitation to Tender and each was evaluated against a pre-disclosed robust set of evaluation criteria.

The successful tenderer achieved the higher score when evaluated against the evaluation criteria.

The name of the successful tenderer is set out in Annex A.

4. **Consultation** (see *Summary of Requirements below*)

Was any Councillor consulted? Yes -

If yes:

(a) All agreed.

(b) Comments of other consultees

None

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

None

6. **Following consultation with the Executive Member, I am proceeding with the proposed decision.**

Signed: Sarah Perman

Title: ... Director of Public Health

Date: 19/06/24

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor

Local	No	<p>Executive Functions: Inform Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Inform Local Councillor</p>
Local	Yes	<p>Executive Functions: Consult Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Consult Local Councillor</p>
General or County-wide	No	<p>Executive Functions: Consult relevant Lead Executive Member (s)</p> <p>Non-Executive Functions: Consult relevant Committee Chairman</p>
General or County-wide	Yes	<p>Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council</p> <p>Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups</p>