

## Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

**B045/24**

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:** Surface Maintenance and Road Treatments Framework 2024-25 Lot 4 Call Off: Proposed award of contract

**Type of Decision:** Executive

**Key Decision (Executive Functions only):** Yes

**Executive Member/Committee Chairman:**

Phil Bibby

**Portfolio (Executive Functions only):** Highways & Transport

**Officer Contact:** Steve Johnson (Head of Highways Contracts & Network)  
Steve.johnson@hertfordshire.gov.uk

**Tel:** 01992 658126

#### 1. Decision

To award the works package (call-off) for Lot 4 of the SMART2 framework.

#### 2. Reasons for the decision

This lot was awarded to a single supplier as part of the SMART2 framework in 2020, a quotation process to call off for 2024-25 works has successfully taken place.

**3. Alternative options considered and rejected**

This framework is the desired route for this service.

**4. Consultation** (see *Summary of Requirements below*)

**Was any Councillor consulted?          No**

**If yes:**

(a) Comments of Executive Member/Committee Chairman  
N/A

(b) Comments of other consultees  
N/A

**5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

No

**6. I am proceeding with the proposed decision.**

Signed: Anthony Boucher

Title: Director Highways Operations

Date: 03/06/24

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

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**Summary of Requirements to Inform/Consult Councillors**

<b>Significance of Proposed Action</b>	<b>Controversial</b>	<b>Relevant Councillor(s) to be Consulted</b>
Technical/Professional/	No	No need to inform or consult councillors

Routine		
Technical/Professional/ Routine	Yes	<p><b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor</p> <p><b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor</p>
Local	No	<p><b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor</p> <p><b>Non-Executive Functions:</b> Inform Local Councillor</p>
Local	Yes	<p><b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor</p> <p><b>Non-Executive Functions:</b> Consult Local Councillor</p>
General or County-wide	No	<p><b>Executive Functions:</b> Consult relevant Lead Executive Member (s)</p> <p><b>Non-Executive Functions:</b> Consult relevant Committee Chairman</p>
General or County-wide	Yes	<p><b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council</p> <p><b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups</p>