

## Officer Decision Record – Executive Decision

**If Key Decision: Decision Ref. No.**

**B074/24**

***If not a Key Decision write n/a above***

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:** Proposed award of contract following tender for the provision of a Community Counselling Service

**Type of Decision:** Executive

**Key Decision (Executive Functions only):** Yes

**Executive Member/Committee Chairman:**  
Fiona Thomson

**Portfolio (Executive Functions only):**  
Children, Young People and Families

**Officer Contact:** Gemma Hayes

**Tel:** 07912948428

#### 1. Decision

- 1.1 The Director of Specialist Services & Commissioning has determined that Annex A to this Decision record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A, the public interest in maintaining the exemption outweighing the public interest in disclosing the information.
- 1.2 Subject to 1.1 above, awards the contract to two successful bidders following a competitive tender process for the provision of community based therapeutic support offer for children and young people, Lot 1 and Lot 2 (See Annex A).

## 2. Reasons for the decision

Following robust PPME due to the incumbent contracts for the community counselling provision coming to an end on the 31 March 2024, feedback from CYP and their families and also through discussions with SPG, a competitive process was undertaken and this has now come to an end and a decision on award for Lot 1 and Lot 2 of this contract has been made.

## 3. Alternative options considered and rejected

### Option 1 -

Go out to tender as planned under PSR

Lead provider with the service in its entirety.

- A risk of the loss of some of our incumbents due to their financial standing and Herts contribution.

### Option 2

Divide the provision into lots based on geographical areas.

This could contribute to inequity in service provision, and the service would need to think about how it would divide the finances to do this and consider the needs in the various geographical areas.

Would this ensure the service is meeting needs, due to the varying needs dependant on local area/prevalence.

Inequity based on where you live/offer

## 4. Consultation *(see Summary of Requirements below)*

**Was any Councillor consulted?            No**

**If yes:**

(a) Comments of Executive Member/Committee Chairman *(delete as applicable)*

(b) Comments of other consultees

## 5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision

N/A

## 6. I am proceeding with the proposed decision.

Signed: ... Miranda Gittos ....

Title: ... Director of Specialist Services & Commissioning...

Date: 21 November 2024

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

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### Summary of Requirements to Inform/Consult Councillors

<b>Significance of Proposed Action</b>	<b>Controversial</b>	<b>Relevant Councillor(s) to be Consulted</b>
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor <b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	<b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Inform Local Councillor
Local	Yes	<b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Consult Local Councillor
General or County-wide	No	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) <b>Non-Executive Functions:</b> Consult relevant Committee Chairman
General or County-wide	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council <b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups