

## Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

**B086/24**

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:**

Proposed award of local bus and school coach contract - 305

**Type of Decision:** Non-Executive

**Key Decision (Executive Functions only):** Yes

**Executive Member/Committee Chairman:**

Phil Bibby

**Portfolio (Executive Functions only):**

Highways and Transport

**Officer Contact:** Trudie German / Vijoy Toora

**Tel:** 01992 588640 / 01992 658191

**1. Decision**

The award of Local Bus Service Sandridge – Potters Bar as set out in the Annex A.

**2. Reasons for the decision**

HCC statutory obligation for home to school transport and local bus service

**3. Alternative options considered and rejected**

The best value provider was the best option, alternative tender options more expensive and not commercially viable.

**4. Consultation** *(see Summary of Requirements below)*

**Was any Councillor consulted?** No

**If yes:**

(a) Comments of Executive Member/Committee Chairman *(delete as applicable)*

(b) Comments of other consultees

**5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

N/A

*(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).*

**6. I am proceeding with the proposed decision.**

Signed: Trudie German

Title: Development and Technology Manager

Date: 23 August 2024

Copies of record to:

- All consultees

- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

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### Summary of Requirements to Inform/Consult Councillors

<b>Significance of Proposed Action</b>	<b>Controversial</b>	<b>Relevant Councillor(s) to be Consulted</b>
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor <b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	<b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Inform Local Councillor
Local	Yes	<b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Consult Local Councillor
General or County-wide	No	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) <b>Non-Executive Functions:</b> Consult relevant Committee Chairman
General or County-wide	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council <b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups