

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B101/24

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Step2Skills: Award of a Framework Agreement for the provision of Adult Learning across Hertfordshire for a period of up to four years

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member/Committee Chairman: Caroline Clapper

Portfolio (Executive Functions only): Education, Libraries, & Life-Long Learning

Officer Contact: Gemma Jeffrey

Tel: 01992 556456

1. Decision

The decision has been made to award to 26 organisations a Framework Agreement to deliver provision of adult education funded by the Education and Skills Funding Agency for a period of up to four years, as set out in the Annex A.

2. Reasons for the decision

The organisations that have been successful in receiving funding will meet the local needs of Hertfordshire.

3. Alternative options considered and rejected

The alternative to use the funding to deliver all provision in-house is not viable, predominantly because it wouldn't be cost effective, therefore rejected.

4. Consultation

Was any Councillor consulted? Yes

If yes:

(a) Comments of Executive Member

No comments

(b) Comments of other consultees

No comments

5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision

No

6. Following consultation with the Executive Member/Committee Chairman, I am proceeding with the proposed decision.

Signed: Steven Lee-Foster

Title: Operations Director, Community & Specialist Services

Date: 27 November 2024

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups