

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Proposed award of the care provision for extra care contracts	
Staff Contact: Daisy Sanghera	Executive Member: Tony Kingsbury
Tel: 01438 843391	Portfolio: Adult Care, Health & Wellbeing

1. Decision

Award of contracts for Extra Care services. Nine contracts are to be awarded in line with the nine Lot areas tendered:

- Lot 1 - Emmanuel Lodge & Wormley Court, Broxbourne
- Lot 2 - Evelyn Sharp House, Dacorum
- Lot 3 - Bircherley Court & Calton Court, East Hertfordshire
- Lot 4 - Parkside, East Hertfordshire
- Lot 5 - Silkin Court, Stevenage
- Lot 6 - Fred Millard Court, Stevenage
- Lot 7 - Dale Court & Rutland Lodge, Watford
- Lot 8 - Chilton Green & Woodside House, Welwyn Hatfield
- Lot 9 - Swanfield Court, Welwyn Hatfield

2. Reasons for the decision

The contracts being awarded to the most advantageous tenders based on quality and price following the scoring criteria published as part of the tender process.

3. Alternative options considered and rejected ²

Bids were received from 63 care providers across the nine Lot areas, with many bidders applying for multiple Lot areas. Unsuccessful bidders were rejected during the tender process based on the published tender scoring criteria.

4. Consultation

- (a) Comments of Executive Member ^{3 4}
- (b) Comments of other consultees ⁵

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5. Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.

Signed: Chris Badger

Title: Executive Director, Adult Care Services

Date: 5 December 2024

6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- Hard & electronic copy available for public inspection both at County Hall and on www.hertfordshire.gov.uk Democratic Services - Room 213 County Hall. democratic.services@hertfordshire.gov.uk

¹ for guidance see Director of Law and Governance's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Director of Law and Governance's

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.