

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B009/25

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject:

Proposal to award Local bus contract PB1– Potters Bar Town Service starting 1 April 2025 for 5 years with an option of a further 2 years

Type of Decision: Executive

Key Decision (Executive Functions only): No

Executive Member/Committee Chairman:

Phil Bibby

Portfolio (Executive Functions only):

Highways and Transport

Officer Contact: Vijoy Toora

Tel: 01992 658191

1. Decision

The award of Local Bus Service PB1 Potters Bar Railway Station to Rushfield Circular as set out in the Annex A.

2. Reasons for the decision

HCC statutory obligation for home to school transport and local bus service

3. Alternative options considered and rejected

The alternative non-compliant bid provider was the best option with a change of timetable, others tender options were more expensive.

4. Consultation *(see Summary of Requirements below)*

Was any Councillor consulted? No

If yes:

(a) Comments of Executive Member/Committee Chairman *(delete as applicable)*

(b) Comments of other consultees

5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision

N/A

6. I am proceeding with the proposed decision.

Signed: Matthew Lale
Title: Head of Integrated Passenger Transport

Date: 26 February 2025

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups