

## Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B010/25

*If not a Key Decision write n/a above*

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:** Proposal to award a Bridges and Structures Framework call off - BRG250002 Travellers Lane bridge repairs

**Type of Decision:** Executive

**Key Decision (Executive Functions only):** Yes

**Executive Member/Committee Chairman:**

Phil Bibby

**Portfolio (Executive Functions only):**

Highways & Transport

**Officer Contact:** Steve Johnson

**Tel:** 01992 658126

#### 1. Decision

To award a call off contract to the single supplier on the Highways Bridges and Structures Framework.

#### 2. Reasons for the decision

This is a single supplier framework.

**3. Alternative options considered and rejected**

This framework is the desired route for this service.

**4. Consultation** (see *Summary of Requirements below*)

**Was any Councillor consulted?          No**

**If yes:**

(a) Comments of Executive Member/Committee Chairman (*delete as applicable*)

N/A

(b) Comments of other consultees

N/A

**5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

N/A

**6. I am proceeding with the proposed decision.**

Signed: Anthony Boucher

Title: Director – Highways & Waste

Date: 26/03/2025

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

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**Summary of Requirements to Inform/Consult Councillors**

| <b>Significance of Proposed Action</b> | <b>Controversial</b> | <b>Relevant Councillor(s) to be Consulted</b>   |
|--|----------------------|---|
| Technical/Professional/<br>Routine     | No                   | No need to inform or consult councillors  |
| Technical/Professional/<br>Routine     | Yes                  | <b>Executive Functions:</b><br>Consult relevant Lead Executive Member and, where appropriate, Local Councillor<br><b>Non-Executive Functions:</b><br>Relevant Committee Chairman and, where appropriate, Local Councillor |
| Local                                  | No                   | <b>Executive Functions:</b><br>Inform Lead Executive Member and Local Councillor<br><b>Non-Executive Functions:</b><br>Inform Local Councillor  |
| Local                                  | Yes                  | <b>Executive Functions:</b><br>Consult Lead Executive Member and Local Councillor<br><b>Non-Executive Functions:</b><br>Consult Local Councillor  |
| General or County-wide                 | No                   | <b>Executive Functions:</b><br>Consult relevant Lead Executive Member (s)<br><b>Non-Executive Functions:</b><br>Consult relevant Committee Chairman   |
| General or County-wide                 | Yes                  | <b>Executive Functions:</b><br>Consult relevant Lead Executive Member (s) and the Leader of the Council<br><b>Non-Executive Functions:</b><br>Consult relevant Committee Chairman/Leaders all Political Groups            |