

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B016/25

If not a Key Decision write n/a above

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Transport Infrastructure and Planning Services (TIPS) Framework – Lot 1 Call Off Award for 2025-26

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member/Committee Chairman:

Phil Bibby

Portfolio (Executive Functions only):

Highways & Transport

Officer Contact: Sue Jackson

Tel: 01992 588615

1. Decision

To award a call off contract to the single supplier on Lot 1 of the Transport Infrastructure and Planning Services (TIPS) Framework.

2. Reasons for the decision

This is a single supplier lot on this the framework.

3. Alternative options considered and rejected

This framework is the desired route for this service.

4. Consultation (see *Summary of Requirements below*)

Was any Councillor consulted? No

If yes:

(a) Comments of Executive Member/Committee Chairman (*delete as applicable*)

N/A

(b) Comments of other consultees

N/A

5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision

N/A

6. I am proceeding with the proposed decision.

Signed: Rupert Thacker

Title: Director – Transport for Hertfordshire

Date: 14/03/2025

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups