

Officer Decision Record – Executive Decision

**Key Decision Ref. No.
B034/25**

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Delivery options for the operation of waste transfer haulage and haulage arrangements

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member/Committee Chairman: Eric Buckmaster

Portfolio (Executive Functions only): The Environment

Officer Contact: Matthew King, Tel: 01992 556207

1. Decision

To enter into contract with the successful tenderer for the operation of waste transfer stations and associated haulage from 2026 to 2033.

2. Reasons for the decision

Hertfordshire County Council is the Waste Disposal Authority (WDA) for Hertfordshire. The Authority has a statutory duty to dispose of Local Authority Collected Waste (LACW) collected by the 10 Waste Collection Authorities (WCA) and LACW collected at the 16 Recycling Centres operated by the council.

A competitive procurement was carried out for provision of the service. Three tenders were received and following the evaluation process, as identified in the Instruction to Tenderers document, the tender with highest combined price and quality score will be appointed.

The identity of the successful tenderer and the value of the contract awarded to them is included in Annex A, which will be uploaded following the expiry of the conclusion of the call-in period/call in process.

3. Alternative options considered and rejected

Two alternative options were considered:

- Option 1: Direct delivery of Waste Transfer Station operations and haulage arrangements
- Option 2: Direct delivery of Waste Transfer Station operations and contracted provision of haulage arrangements

Option 1 was identified as not being economically viable, due to the costs associated with haulage provision. Haulage provision favours external service providers as the cost burden can be spread across multiple contracts. Contracted haulage provision also enables greater flexibility in service provision which would aid continuity of the service.

Option 2 was identified as not being as economically competitive compared to the tenders received during competitive procurement process. Direct delivery would also have resulted in the council being exposed to potential fluctuating financial risk and operational risks such as Health & Safety.

Following the procurement process it was found that the successful tenderer included aspects which addressed some of the flexibility aspects identified as a positivity of direct delivery provision. The successful tenderer also provides the experience and expertise that a large waste management company will bring in terms of industry standards, processes, and systems for compliant operation.

4. Consultation

Was any Councillor consulted? Yes

If yes:

(a) Comments of Executive Member/Committee Chairman

 I am content with the decision.

(b) Comments of other consultees

There were none.

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

6. **Following consultation with the Executive Member/Committee Chairman, I am proceeding with the proposed decision.**

Signed: Matthew King

Title: Head of Waste Management

Date: 25 February 2025

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions:

		Consult Local Councillor
General or County-wide	No	<p>Executive Functions: Consult relevant Lead Executive Member (s)</p> <p>Non-Executive Functions: Consult relevant Committee Chairman</p>
General or County-wide	Yes	<p>Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council</p> <p>Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups</p>